

**Withington Parish Council Meeting**  
**Wednesday 20<sup>th</sup> March 2019**  
**at 7.30pm in the Parish Room**

**Minutes**

**83/2018 Present:**

Councillors Phil Heath (Chair) Neil Maxwell, Lesley Stone, Martin Timmis, Alan Williams, Cllr Lezley Picton (Shropshire Councillor for Tern Ward), Denise Roscoe (Clerk), Jason Jordan (Sundorne Estate Manager) and 7 members of the public

**84/2018 Welcome:** Councillor Heath welcomed everyone

**85/2018 Apologies:** Helen Thomas

**86/2018 Declaration of Interest**

Councillors, Heath, Stone, and Timmis have interests in the canal. However, the item on the canal is for information only and does not require decisions.

**87/2018 Approval of the Minutes of 9<sup>th</sup> January 2019**

Resolved to accept the minutes as a correct record. They were signed by the Chairman

**88/2018 Public Forum:** Nothing was raised.

**89/2018 Action Updates from Previous Meetings**

Removal of field hedges in Barkers Square  
Damage to road verges on the Walcot Lees to Rodington Heath road  
Road Signs:  
Clerk has contacted Shropshire Council re all the above no response

Defibrillator Training: Cllr Stone offered to take over the training. Defibrillator Awareness sessions will be arranged to take place in April starting on the Coffee morning on the 3<sup>rd</sup> April.  
**Action:** Cllr Stone to collect training information from Cllr Maxwell. **Action:** Clerk to put up posters and email the village.

West Mercia Commissioners Safer Roads Fund: Resolved not to apply for funding

2018 Parish Plan: Has now been delivered to all villagers. **Action:** Clerk to distribute the additional comments made to village green, church, parish room, H&H for their response. Letter of thanks to be sent to Nick Williams and copies of the Plan to be given to Lezley Picton and the Shropshire Councillor responsible for Place Plans.

**90/2018 Assets of Community Value**

Approval was given to submit the Community Right to Bid nomination forms for the Church, Hare & Hounds and Parish Room. It was also resolved to submit a nomination form for the Village Green, which is jointly owned by Shropshire Council (1/3) and Withington (2/3).  
**Action:** Clerk to produce form for Village Green and submit all to Shropshire Council

**91/2018 Adoption of Policies and Procedures**

Resolved to adopt the following policies and procedures:

a) Standing Orders, b) Code of Conduct, c) Press and Media Policy, d) Complaints Procedure, e) Councillor & Clerk Protocol.

**Action:** Clerk to post on Withington website.

Minutes confirmed as correct 8<sup>th</sup> May 2019 \_\_\_\_\_

Chairman

**92/2018 Appointment of Responsible Finance Officer RFO**

From 1 April 2019 the Clerk will take over the role of RFO. Cllr Williams, Cllr Stone and the Clerk will form a small working party to implement the hand over and develop a new procedure for banking and produce the Financial Regulations. Bernie Jones thanked Cllr Williams for the numerous years he has been responsible for the accounts without any problems.

**93/2018 Finance Report**

Accounts to date for the Parish Council and the Village Green

**WITHINGTON PARISH COUNCIL  
FINANCIAL STATEMENT  
As at 20th March, 2019**

<u>Parish Council (Incl Defibrillator Funds)</u>	
Brought Forward from 09/01/2019	£3,373.67
Receipts since 09/01/19	£0.00
None	£0.00
Payments Approved - 09/01/2019	£482.83
Room Hire (09/01)	£12.00
Clerk's Salary (Mar-19)	£470.83
Payments made since 09/01/2019 for approval	£0.00
None	
<b>Balance Carried Forward to 20/03/2019</b>	<b>£2,890.84</b>
Payments for approval - 20/03/2019	
Room Hire (20/03)	£12.00
CPRE Membership	£36.00
Authorisation to pay the following if within budget amount:	
None	

<u>Village Green</u>	
Brought Forward from 00/01/2019	£5,675.82
Receipts since 09/01/2019	£197.00
Friends of the Green (2018/19)	£197.00
Payments Approved - 09/01/2019	£0.00
None	£0.00
Payments made since 09/01/2019 for approval	£0.00
None	£0.00
<b>Balance Carried Forward to 20/03/2019</b>	<b>£5,872.82</b>
Payments for approval - 20/03/2019	
J.O. Nicklin & Sons (Fuel)	48.00
Authorisation to pay the following if within budget amount:	
Lawn Mower Maintenance	
Hedge Cutting	

**Payments Approved at the Meeting for Both Accounts**All payments made since 7/11/2019

None

Payments to be made

£12.00 Room Hire (20/03)  
£48.00 J O Nicklin & Sons (fuel)  
£36.00 CPRE Membership

**Councillor Lezley Picton joined the meeting****94/2018 Planning**

The Rea Broiler Sheds, Upton Magna Ref 16/04965/EIA: Cllr Picton reported that there has been another document added to The Rea application regarding landscaping which requires further work to be undertaken. She understands that a meeting has been arranged between the developer and the Canal & River Trust. There is no update as to when this application will go to committee

**95/2018 Roads & Rights of Way**

Cllr Picton reported that Shropshire Council has a new system for reporting pot holes, missing road signs which seems to be working well. **Action:** Clerk to report the outstanding road matters via the new system.

The matters relating to the removal of hedges and damage to verges will be forwarded to Cllr Picton.

Minutes confirmed as correct 8<sup>th</sup> May 2019 \_\_\_\_\_

Chairman

Road Names: The Clerk has tried to have the existing names of the roads included on google maps but to no avail. It has been noted that Wrockwardine Parish Council have recently installed signs with road names. **Action**: Clerk to contact Wrockwardine Parish Council for advice

HGV's etc. In February 2018 the Parish Council submitted a "Community Led Concern" report which highlighted the problems we were experiencing on the roads in Withington.

Unfortunately, all work regarding Community Concerns was put into abeyance until at least 2020. The Chairman asked that the Community Concern be included on future agendas

**96/2018 Village Green Committee Report**

The Village Green Chairman, Wayne Thomas, reported that the gate has been fixed and now needs painting.

The fruit trees need pruning (volunteers who know what to do very welcome).

The classic car club would like to join the village fete in June a meeting is planned with the church warden and the classic car club chairman to discuss feasibility.

Wayne is preparing a response to the comments made on the parish plan questionnaire.

**97/2018 Correspondence Received**

Email from an Upton Magna Parishioner re public rights of way along the canal tow path and whether we have formal tow path closures on our records.

**Action**: Clerk to respond to email as this is Shropshire Council's responsibility. **Action**: Clerk to write to villagers who may be affected.

SALC February Information Bulletin: Offer from Councillor Steve Davenport, Portfolio holder for Highways/Transport, to attend Parish Council meetings. Resolved to invite Cllr Davenport to the Parish Council meeting on Wednesday 3<sup>rd</sup> July and to give him a tour of the roads.

**Action**: Clerk.

**98/2018 Reports on Meetings**

See attached report from Helen Thomas, our Parish Paths Partnership Officer, regarding Rodington meeting about "The Footpaths Project"

**99/2018 Forthcoming Meetings: None**

**100/2018 Date of Next Parish Council Meeting –**

**Annual Village Meeting 7.00pm Wednesday 8<sup>th</sup> May 2019**

**Parish Council AGM 7.30pm Wednesday 8<sup>th</sup> May 2019**

Minutes confirmed as correct 8<sup>th</sup> May 2019 \_\_\_\_\_

Chairman